

# Around the Coffee Pot...

Serenity House - Alano Club of Charlevoix

February 13, 2004

Volume 1, Issue 2

## 2/11/04 Board Meeting Notes

The Board had their regular monthly meeting on 2/11/04 with four of 8 board members in attendance. Two proxies from absent members were in hand. Sue reported that a letter was sent out to past members; approval was granted to obtain another Lifetime Membership Plaque; paperwork for the Rainbow Shoppe application they had requested was prepared and given to them requesting their continued financial assistance; and a four month calendar posting the Club Cleaning Schedule on a weekly basis was pointed out on the wall in the back building where various groups rotate once per month. Thank you to all the groups for their participation in this cleaning project.

Scott provided an update that reviewed the January financials (see summarized report below) with mention that Membership Dues have been a huge positive; the deposit envelopes and locked drop boxes are all in place and working out very well for meeting deposits, dues payments and the daily mail; codes for the key boxes for the front and back building are being relayed to the meeting contact people and appear to be working without any problems; the renter has been contacted and there is no

long term rental agreement in place; a meeting was held with the accountant to review past record issues; there have been two unemployment claims received and returned to the state; and prices on Director's & Officer's Liability Insurance were reviewed with the decision to hold off on this until the Club is in a better financial position.

Helen and Terri reported on the guidelines for volunteers and a resource booklet of contact names and numbers is being developed to assist volunteers in addressing possible questions that may arise from walk-in traffic or phone calls. They emphasized that it seemed more important at this time of year to utilize our volunteers to be contact people for meetings so that a Club Member would be available to open the building for meetings. Several members in attendance volunteered to become meeting contact people and a limited schedule for opening the front building of a few hours per week will be attempted to see how it works. A list of "things to do" was shared and it was requested that a log be kept of the number of visitors and the number of phone calls that come in while the front building is open. Tentative hours beginning March 2nd involve 11:00 am to 2:00 pm on Tuesday, Wednesday and Thursday.

The issue of grant memberships was reviewed and turned down for the future due to the need to generate revenue. An alternative formula will be developed for the United Way application to be submitted in the near future.

It is requested that as supplies needs are identified, that meeting contact people will write this down on the deposit envelopes and place in the drop box so that when Scott stops by each day, these needs can be addressed. This could work out well as an opportunity for suggestions to the Board as well.



Other areas of business included getting bids for the siding repair to present at the next meeting, looking into some ideas for sound insulation of the furnace room in the back building, disconnecting the wires for the ventilation fan that does not work effectively in the back building, looking into the step project that was started toward the parking lot from the back building, and replacing the rotted board on the ramp at the back door.

Future issues that the Board would like to address include the need for a fund that addresses building maintenance, repair, and renovation issues such as new wiring in the front building, carpeting, and replacement issues that would meet the needs of such items as furnaces that took place this past fall.

The Bowl-a-thon pledge sheets are ready and will be available from Scott for anyone interested in bowling on 3/13 at 1:00 pm.

A number of Club Members attended the meeting and much discussion was had about various issues. The level of interest by more people is encouraging. Next meeting is Wednesday, March 10th at 7:00 pm in the back building. Your attendance is welcomed!

The "Serenity House - Alano Club of Charlevoix, Inc." was organized in 1986 to provide a meeting place for 12 step meetings. The organization is a non-profit corporation governed by a Board of Directors elected from its membership.

Club membership is never required and should never be implied for participation in 12 step meetings held at the club.

We request each group to organize itself as suggested through their respective 12 step program to avoid any violation of their traditions.

The Alano Club is a group of people interested in helping those seeking relief from addiction related problems by providing a place for 12 step meetings to be held.

### 90 Day Club Recovery Plan:

- Maintain a place for meetings to be held
- Develop a volunteer system of operations
- Navigate through the financial issues that must be addressed
- Address the organizational needs of the non-profit corporation
- Develop a long-term plan with input from Club Members

#### January 2004 Financial Summary

Income:	
Donations	\$ 300.00
Cash in CD	\$1,310.33
Meeting rent	\$ 715.85
Membership Dues	\$2,230.00
Apartment Rental	\$ 450.00
Total Income	\$5,006.18
Expense:	
Insurance on Property	\$ 401.75
Payroll Expenses	\$2,072.06
Office Expenses	\$ 193.24
Water & Electric	\$ 131.88
Heat	\$ 266.00
Garbage	\$ 22.00
Total Expense	\$3,086.93
January Net Income	\$1,919.25

# We are looking for a few good ... volunteers.

To fulfill one area of our "90 day plan"; the board is in need of volunteers to be a contact person for a specific weekly meeting so that when people come seeking help, someone is available. The only requirement is to be an active member of the Alano Club.

Volunteers are needed for the following times:

Monday 8:00 pm  
 Thursday 12:00 noon  
 Thursday 8:00 pm  
 Friday 8:00 pm

All interested members please contact:  
 Helen Paul – cell: 881-4096

or Terri Staley – cell: 675-1031

Day of the Week	Time	Meeting	Contact Person
Sunday	10:30 am	AA	Sue G
Sunday	8:00 pm	AA	Jeff K
Monday	12:00 noon	AA	Helen P / Terri S
Monday	7:00 pm	Women's AA—Front Building	Kim B
Monday	8:00 pm	AA	
Tuesday	8:00 am	Men's AA	Tom D
Tuesday	12:00 noon	AA	Jim M
Tuesday	8:00 pm	AA	John F / Helen P
Wednesday	12:00 noon	AA	Tom T
Wednesday	8:00 pm	Alanon—Front Building	Lynn
Wednesday	8:00 pm	AA	Jim M
Thursday	8:00 am	Men's AA	Tim B
Thursday	9:00 am	Women's 12 step	Joanne B
Thursday	12:00 noon	AA	
Thursday	7:00 pm	Overeater's Anonymous—Front Building	Kathy P
Thursday	8:00 pm	AA	
Friday	12:00 noon	AA	Cherie L
Friday	8:00 pm	AA	
Saturday	8:00 am	Men's AA	Bill S
Saturday	9:00 am	Women's AA—Front Building	Judy R / Helen P
Saturday	8:00 pm	Young People's AA (all ages welcome)	Tory W / Scott K

## MEMBERSHIP INFORMATION SHEET

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

CELL PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

EMERGENCY 12TH STEP VOLUNTEER?

- Yes  
 No

Length of Sobriety \_\_\_\_\_

Become a Club Member or Re-New Membership?

- \$5 / month  
 \$50 / year  
 \$1,000 / lifetime

Contact Person to Run a Weekly Meeting?

- Yes  
 No

Day / Time \_\_\_\_\_

Bowl-a-thon Participant on Saturday, March 13th at 1:00

- Yes  
 No

Fundraising Goal \$ \_\_\_\_\_

Fundraising Contact Ideas:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Organization Name

Contact Name

### Serenity House—Alano Club of Charlevoix

106 Mason Street  
 Charlevoix, MI 49720  
 Phone: 231-547-9184  
 AA Hotline: 231-348-5005

Please note: ADDRESS CHANGE!!  
 When Charlevoix changed addresses due to 911 inclusion, the address was changed to 106 Mason Street. Please make a note for your records and future correspondence.

### Open Speaker Meeting!!

Friday  
 February 20th  
 7:00 pm

There will be a pot-luck dinner beginning at 6:30 pm. Bring a dish to pass!

Want to get involved?  
 Here's a chance to get out and have some fun and raise some money for the Alano Club.

Bowl-a-thon Fundraiser!!  
 Saturday, March 13th 1:00 pm  
 Paul Bunyan Lanes

Contact Scott at 547-1144  
 to get pledge sheets.

Thought for the Day:  
 Dependability -  
 The more we can rely on each, the higher we can set our sights.



Are you willing to lend a hand?

#### Board of Directors

- Sue Goodwin - President
- Scott Kelly - Vice-President
- Jeff Kirby - Treasurer
- Ginger Malison - Secretary
- Howard Horton
- Helen Paul
- Betty Collins
- Terri Staley